



CTC
EAGLES

CTC's accessible education supports student success and employability.

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CCLP Doctor of Education cohort program

All employees are invited to an information session hosted by the Community College Leadership Program (CCLP) to discuss implementation of the Roueche Graduate Center Doctor of Education in Community College Leadership cohort in central Texas. The cohort model brings more than 60 nationally-recognized community college faculty members to the cohort, believing leadership development must include face-to-face interaction to hone the critical leader and team skills required to be effective in today's environment. All 15 doctoral courses are community-college focused and draw upon an institution's data and needs as course projects and practicum experiences are designed.

The program's leadership team has offered to host the CCLP information session with presidents, faculty and administrators from the central Texas area community and technical colleges and public schools. The session includes details about the program and the application process, class locations and how the CCLP is designed to prepare potential leaders in your institution who would be interested in attaining their doctoral degree.

The CCLP information session is this Thursday, May 25 from 5:30 – 7 p.m. in the Anderson Campus Center (Bldg. 156).

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Official use only

Employees have until July 1 to pick up the new "Official Use Only" placards at the campus police office (Bldg. 137). The current placard becomes obsolete July 1. The placards are required for using parking spaces marked "Official Use Only."

These spaces are intended for CTC staff members only and require a CTC employee parking permit and the special placard displayed on the dash board of the vehicle at all times while parked in the space. The time limit for using an “Official Use Only” space is no more than two hours. The spaces are intended for business purposes only and not intended for employee use when taking breaks.

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Risk Management announcement

Risk Management no longer requires current employees to complete two mandatory safety training modules each year. New employees must continue to complete the initial safety-training course but the requirement to complete the online safety courses has been discontinued. Risk Management will soon update Safety policy #200 to reflect this change.

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ERS enrollment

The ERS annual open enrollment period for the new plan year 2017-18 is July 9 – July 22, 2017. Coverages elected during this period will begin September 1, 2017. ERS gives employees the chance to add insurance, change insurance coverage or cancel insurance without a qualifying event. If you want to add optional life, short-term or long-term disability insurance, dependent life or if you just want to increase the amount of optional life insurance, you must be approved by the insurance company. Annual enrollment is the time to apply for any optional coverage. New insurance rates will be announced in June once ERS has updated rate information for Plan Year 2017-18.

On September 1, 2017, Blue Cross and Blue Shield of Texas (BCBSTX) will replace United Healthcare as the plan administrator for HealthSelect of Texas. Until August 31, employees should continue to use their current ID cards and call the current HealthSelect Customer Service line toll-free at 866-336-9371 for information about their coverage.

In August, BCBSTX will mail a welcome packet and new medical ID cards to all HealthSelect of Texas participants. Participants will also receive a separate ID card from OptumRx, the plan administrator for pharmacy benefits. BCBSTX will not have access to individual claims information until September 1, 2017. Enrollment information will not be available until after summer enrollment. In the months leading up to the transition, BCBSTX will send letters and make phone calls to participants who may be affected by certain changes. For example, participants whose PCP may no longer be in the network after September 1, 2017, will receive a notification letter and may receive a follow-up phone call. Employees should respond and return phone calls if they are contacted by a BCBSTX representative.

The TexFlex administrator name ADP will change to WageWorks, Inc. Only the brand name is changing, but the way employees access their online accounts, submit claims, card validations or contact customer service will remain the same. The debit cards used will also remain the same. Employees will begin to see the WageWorks branding on communications, documentation, forms and websites.

If you do nothing during the annual open enrollment, the coverage you have this year will roll into the new plan year starting September, including Texflex. The Health Select of Texas participants will be automatically transitioned to Blue Cross and Blue Shield of Texas effective September 1, 2017.

ERS will soon send out statements showing what coverage you have this year and what is available to you for the new year. Requests for the new rates and questions about coverage should be directed to Employee Benefits at ext. 1307 or the corresponding provider of coverage.

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Facilities announcement

Facilities Management announced parking lot F2, located behind Bldg. 111, will be partially closed starting Tuesday, May 22 to allow for electric trenching in the area. This may require employees to find an alternate park lot. The work will also require closing Resident Dr. through the former Married Student Housing area. Estimated completion and re-opening of the lot is June 7.

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Holiday

The Central, Fort Hood and Service Area campuses of CTC will be closed Monday, May 29 in observance of the Memorial Day holiday. Administrative offices will re-open Tuesday, May 30.

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Wine classic

Tickets are now on sale for the ninth annual KNCT Wine Classic. The fundraising event is Saturday, June 3 at the Killeen Civic and Conference Center from 7-10 p.m. Guests can sample an array of domestic and imported wines from a complimentary KNCT Wine Classic wine glass and enjoy a delectable assortment of appetizers perfect for pairing with wine. A Sommeliers Select Tasting - a private pairing with local sommeliers Steve Hanik, Leah McGhee and Clinton Harwell – is available for \$100 per person in advance or \$110 at the door. Space for the select tasting is limited to 100 people. Or guests can purchase tickets for the general tasting for \$60 per person in advance or \$70 at the door. Tickets available online at KNCT.org/wineclassic or call 254-526-1272. Proceeds from the wine classic benefit public radio station KNCT-FM and public television station KNCT-TV.

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Holiday schedule

Human Resources announced the holiday schedule for the 2017-18 fiscal year.

Labor Day, Monday September 4, 2017
Veterans Day, Friday November 10, 2017
Thanksgiving, Monday – Friday, November 20-24, 2017
Christmas/New Year's Day, December 18, 2017 - January 1, 2018
Dr. Martin Luther King, Jr. Day, Monday January 15, 2018
Presidents' Day, Monday February 19, 2018
Spring break, Monday – Friday, March 12 - 16, 2018
Memorial Day, Monday, May 28, 2018
Independence Day, Wednesday, July 4, 2018

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Mark your calendar

May 29: Memorial Day holiday; Central and Fort Hood campuses closed

June 2: New student orientation; Anderson Campus Center (Bldg. 156);
8 -11:30 a.m.

June 3: KNCT Wine Classic; Killeen Civic and Conference Center; 7-10 p.m.

June 3: GeekFest Sneak Preview; Mayborn Science Theater; 7-10 p.m.

June 13: Small Business Entrepreneurs Forum; campus library; 2-3 p.m.

June 16: EMT/Paramedic completion ceremony; Anderson Campus Center;
3 – 4:30 p.m.

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Continuing Education classes

Register for Continuing Education classes or pick up a class schedule at Bldg. 136 or by calling ext. 1586. Register online for online classes. Some of the immediate upcoming classes include:

June 2: **Kung Fu for Fitness**; Fridays through July 14; 11:45 a.m. – 12:45 p.m.; \$29

June 3: **Water Fitness Training**; Saturdays through June 24; 9:30 – 10:30 a.m.; \$25

June 3: **How to Negotiate My Real Estate Loan Options**; 10 a.m. – 12 p.m.; \$19

June 3: **Introduction to Essential Oils**; 9-11 a.m.; \$19

June 3: **Introduction to Bee Keeping**; Saturdays through June 17; 1-3 p.m.; \$35

June 5: **Chi Fit**; M/W through June 21; 11:30 a.m. – 12:30 p.m.; \$35

June 5: **Project Management Professional Certification Prep Program**; M/W through July 10; 6-10 p.m.; \$849

June 5: **Adobe Photoshop**; Mondays through June 19; 5:30 – 8:30 p.m.; \$89

June 6: **Kung Fu for Fitness**; Tuesdays through July 18; 3-4 p.m.; \$29

June 6: **Zumba**; T/TH through June 29; 6-7 p.m.; \$39

June 6: **Beginning Crocheting**; T/TH through June 22; 6-8 p.m.; \$49

June 6: **Airbrushing Basics**; T/TH through June 15; 6-8 p.m.; \$45

June 10: **Get to Know Your iPad**; 12 – 2 p.m.; \$19

Registration for College for Kids classes is now open. Call ext. 1586 or register online at www.ctcd.edu/ce.

Continuing Education now offers the new Texas License to Carry class. It provides the classroom training and firearm qualifications needed to obtain a Texas License to Carry a handgun (LTC) as required by the Texas Department of Public Safety. Upon completion, students will receive an instruction certification for completed classroom curriculum and firearm qualification test (CHL100 form). Course consists of 4-6 hours of combined classroom instruction along with handgun qualification. Prerequisite: basic proficiency with a handgun; LTC classes are not intended to train students how to shoot a firearm. The qualification test portion of the course is required by the state of Texas to demonstrate your ability to safely and properly handle and shoot a handgun. Mandatory range equipment to qualify: participants must come range-ready with a semi-automatic handgun or a revolver (unloaded and in a box) of at least .32 caliber in good repair and have no modifications that will make the handgun less safe. **STUDENTS ARE NOT PERMITTED TO BRING A WEAPON or AMMUNITION into the CLASSROOM. LEAVE IT IN YOUR VEHICLE.** Students must also have the following: holster for the firearm; baseball cap; safety glasses (can be provided); covered ear protection; footwear that covers both entire feet; and one box of 50-round ammunition. The first class is Saturday, June 10, from 9 a.m. – 3:30 p.m. The cost is \$75.

The summer [catalog](#) is now available. Visit www.ctcd.edu/ce or call ext. 1586.

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Employee Training Schedule

May 26: **Initial Safety Training**; 8 – 11:30 a.m.; Bldg. 155, Room C139

May 26: **Krav Self-Defense**; 8-11 a.m.; gymnasium (Bldg. 151)

May 31: **American Heart Association CPR/AED**; 2-5 p.m.; Bldg. 155, Room C139

Unless otherwise noted, register for training by calling ext. 1333 or 1381.

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Mayborn Science Theater

A special matinee show commemorating Victory in Europe (V-E) Day is today. The show is “D-Day: Normandy 1944” at 2:30 p.m.

This week’s weekday matinee show is “One World, One Sky: Big Bird’s Adventure.” Show time is Tuesday, May 23 at 2:30 p.m. and Thursday, May 25 at 2:30 p.m.

The Saturday matinee schedule is:

11 a.m. – “One World, One Sky: Big Bird’s Adventure”

12 p.m. – “Laser Guitar Hero” laser light show

1 p.m. – “Dinosaur Passage to Pangaea”

2 p.m. – “The Little Star That Could” with story-time activities with the book “The Very Hungry Caterpillar”

3 p.m. – “Astronaut”

4 p.m. – “Sunstruck!” and “Solar Quest”

The Saturday evening lineup features:

7 p.m. – “In Search of Our Cosmic Origins”

8 p.m. – “From Earth to the Universe”

9 p.m. – “DARK”

Laser Friday is this Friday, May 26 featuring four laser light shows.

7 p.m. – “Space Laser”

8 p.m. – “Laser Country”

9 p.m. – “Electro Pop”

10 p.m. – “Laser Metallica”

Warren’s Star Tour is this Saturday, May 27 at 7 p.m.

For complete show descriptions and other exciting news and specials, visit starsatnight.org.

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